



21 - 23 MAY 2025 MESSE BERLIN -SOUTH ENTRANCE-













GITEX EUROPE VISA GUIDE

Your Gateway to Berlin for GITEX EUROPE 2025

ORGANISED BY





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WELCOME TO GITEX EUROPE

Join us at Messe Berlin for GITEX EUROPE 2025, Europe's most vibrant hub of technology and innovation.

This guide will ensure your visit is seamless and productive, offering key information on visa application.



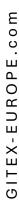
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4	Introducing the	Visa Application	Process
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- 6 Do I need a Schengen Visa?
- 10 Business Visa Details
- 12 Eligibility and Requirements
- 18 Visa Application Process
- **30** Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- 37 Additional Resources and Contacts

	4	Introducing the	Visa Application	Process
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- 6 Do I need a Schengen Visa?
- 10 Business Visa Details
- 12 Eligibility and Requirements
- **18** Visa Application Process
- 30 Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- **37** Additional Resources and Contacts







INTRODUCTION the Visa application process

The debut edition of GITEX Europe is set to take place in Berlin from May 21–23, 2025. Inspired by the 44-year legacy of GITEX GLOBAL—the world's largest multi-sectoral tech event—GITEX EUROPE will bring together global leaders in technology, sustainability, and innovation. As one of the most prestigious tech and startup events in Europe, GITEX EUROPE offers unparalleled opportunities to connect and collaborate.

For exhibitors and visitors attending this landmark event in Berlin, Germany, a visa may be required depending on your nationality.

This guide provides a comprehensive overview of the visa application process to help you prepare and secure the appropriate documentation for your journey.

Key Points:

- Germany, as a Schengen member state, requires visitors to obtain a Schengen visa for stays up to 90 days unless exempt.
- Start the visa application process early to ensure timely processing and avoid last-minute delays
- GITEX EUROPE cannot guarantee that your visa application will be approved, as this is solely at the discretion of the German consulate or embassy.

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Berlin

- Do I need a Schengen Visa?

- GITEX EUROPE Visa Concierge Service One Vasco





DO I NEED A Schengen Visa?

Countries Requiring Schengen Visa before travelling to Germany:

Afghanistan	Burundi	Egypt Equatorial	Iran	Maldives	Philippines	Tajikistan
Algeria	Cambodia	Guinea	Iraq	Mali	Qatar	Tanzania
Angola	Cameroon	Eritrea	Jamaica	Mauritania	Russia	Thailand
Armenia	Cape Verde	Eswatini	Jordan	Mongolia	Rwanda	Togo
	Central African					
Azerbaijan	Republic	Ethiopia	Kazakhstan	Morocco	Sao Tome And Principe	Tunisia
Bahrain	Chad	Fiji	Kenya	Mozambique	Saudi Arabia	Turkey
	China (People's					
Bangladesh	Republic)(**6)	Gabon	Kuwait	Namibia	Senegal	Turkmenistan
Belarus	Comoros	Gambia	Kyrgyzstan	Nauru	Sierra Leone	Uganda
Belize	Congo	Ghana	Laos	Nepal	Somalia	Uzbekistan
Benin	Cote D'Ivoire	Guinea	Lebanon	Niger	South Africa	Vanuatu1
Bhutan	Cuba	Guinea-Bissau	Lesotho	Nigeria	South Sudan	Vietnam
	Democratic Republic					
Bolivia	Of Congo	Guyana	Liberia	North Korea	Sri Lanka	Yemen
Botswana	Djibouti	Haiti	Libya	Oman	Sudan	Zambia
Burkina Faso	Dominican Republic	India	Madagascar	Pakistan	Suriname	Zimbabwe
Burma/Myanmar	Ecuador	Indonesia	Malawi	Papua New Guinea	Syria	Hong Kong (see China (People's Republic) <mark>(6)</mark>

^{*}Please click at the applicable rules **number** for detailed information regarding your visa requirements or exemptions. Source: <u>List of nationalities requiring a visa - Schengenvisum.info</u>





DO I NEED A Schengen Visa?

Dominica (1)

El Salvador (1,4)

Visa exempt countries:

Albania (5, 1) Andorra (4,1) Antiqua and Barbuda (1) Argentina (1) Australia (including the Cocos Islands, Norfolk Island, Christmas Island) (3,1) Austria Bahamas (1) Barbados (1) Belgium Bosnia and Herzegovina (5,1) Brazil (4,1) Brunei Darussalam (1) Bulgaria Canada (3,1) Chile (1) Colombia (1) Costa Rica (1) Croatia Cyprus Czech Republic Denmark

Estonia Finland France (including French Guyane, French Polynesia, Guadeloupe, Martinique, New Caledonia, Réunion, St Pierre and Miguelon) Georgia (1,5) Greece Grenada (1) Guatemala (1) Honduras (4,1) Hungary Iceland (3.1) Ireland Israel (3,1) Italy Japan (3, 1) Kiribati (1) Korea (Republic of Korea, South Korea) (3,1) Kosovo (5, 1)

Liechtenstein Lithuania Luxembourg Macao (6, 1) Malaysia (1) Malta Marshall Islands (1) Mauritius (1) Mexico (1) Micronesia (1) Moldova (5.1) Monaco (4,1) Montenegro (5, 1) Netherlands New Zealand (including the Cook Islands, Niue, Tokelau) (3,1) Nicaragua (1) North Macedonia (former Yugoslav Republic of Macedonia) (5,1)

Latvia

Palau (1) Panama (1) Paraguay (1) Peru (1) Poland Portugal Romania Saint Kitts and Nevis (1) Saint Lucia (1) Saint Vincent and the Grenadines **(1)** Samoa (1) San Marino (4,1) Serbia (8,1) Seychelles (1) Singapore (1) Slovak Republic Slovenia Solomon Islands (1) Spain (including Spanish territories in North Africa with Ceuta and Melilla)

Norway

Sweden Switzerland (3,1) Taiwan (9,1) Timor-Leste (East Timor) (1) Tonga (1) Trinidad and Tobago (1) Tuvalu (1) Ukraine (5,1) United Arab Emirates (1) United Kingdom of Great Britain and Northern Ireland (7.3.1) United States of America (including Virgin Islands of the United States, American Samoa, Guam, Puerto Rico) (3,1) Uruguay (1) Vatican City (1) Venezuela (1)

^{*}Please click at the applicable rules **number** for detailed information regarding your visa requirements or exemptions.







DO I NEED A Schengen Visa?

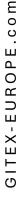
*Applicable Rules

Please review the following points according to their numbers, as they correspond to your country, indicating whether a visa is required or if you are exempt.

- 1) Persons who do not require a visa to enter Germany may not remain on German territory for **more than 90 days in any 180-days period**. Nor may they take up gainful employment whilst here. German entered into bilateral visa waiver agreements with certain countries which, under certain circumstances, allow for a stay in Germany exceeding the period of 90 days in any 180-days period. More detailed information in this regard can be obtained at the **websites of the German embassies and consulates** in the respective countries.
- 2) Holders of ordinary passports issued on or after 25 May 2015.
- 3) Residence permits (also for stays of more than 3 months) may be applied for after entering Germany without a visa.
- Footnote 3 also applies provided gainful employment is not taken up.
- 5) The visa waiver applies **only** to holders of biometric passports.
- 6) The visa waiver applies to holders of **SAR passports** (Hong Kong and Macao Special Administrative Region passports). These may not remain on German territory for **more than 90 days in any six-month period**. Nor may they take up gainful employment whilst here.
- 7) The visa waiver also applies to British Nationals (Overseas).
- 3) The visa waiver applies only to holders of biometric passports (excluding holders of Serbian passports issued by the Serbian Coordination Directorate (in Serbian: Koordinaciona uprava)
- 9) The exemption from the visa requirement applies only to holders of passports issued by **Taiwan which include an identity card number.**

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- 4 Introducing the Visa Application Process
- 6 Do I need a Schengen Visa?
- 10 Business Visa Details
- 12 Eligibility and Requirements
- 18 Visa Application Process
- **30** Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- 37 Additional Resources and Contacts







The Business Visa

Business Visa: Recommended for exhibitors and business visitors.

Short-Stay Visa (Schengen Visa): Business Visa

If your stay will not exceed 90 days, you should apply for a **Short-Stay Schengen Visa (Category C) for Business Purposes**. This visa permits participation in business activities such as meetings, conferences, and trade fairs within the Schengen Area.

Definition of Business Purposes:

- Attend business meetings and negotiations.
- Participate in conferences, seminars, and trade shows.
- Visit clients, partners, or suppliers.
- Conduct market research.

However, it does **not** permit you to:

- Engage in paid employment within the Schengen Area.
- Provide services to a company or individual in the Schengen Area.
- Establish a business or open a branch of your company.
- For more detailed information, you can refer to the Federal Office for Migration and Refugees (BAMF) guidelines on entry regulations. <u>BAMF</u>

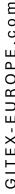
Important Considerations:

- Visa Validity: The Short-Stay Schengen Visa allows stays of up to 90 days within a 180-day period.
- Application Process: You must apply through the German embassy or consulate in your country of residence.
- **Required Documentation:** Typically includes a valid passport, completed application form, recent photographs, travel itinerary, proof of accommodation, travel health insurance, proof of financial means, and an invitation letter from the business partner or event organizer in Germany.

Source: Visa für Deutschland - Auswärtiges Amt

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- 10 Business Visa Details
- 12 Eligibility and Requirements
- 18 Visa Application Process
- **30** Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- 37 Additional Resources and Contacts







Eligibility & Requirements

It is crucial to access public, reliable sources relevant to your country of residence for specific visa requirements. This ensures you are aware of the most accurate and up-to-date guidelines from your local embassy or consulate. While requirements may vary slightly by country, the following represents the **basic eligibility and documentation** needed for a Schengen Visa

General Requirements:

Completed visa application form: Ensure it is correctly filled out and signed.

Valid passport: Must be valid for at least three months beyond your intended stay and include at least two blank pages.

Recent passport-sized photographs: Must meet Schengen visa photo specifications.

Proof of accommodation: Includes hotel bookings, a confirmation letter, or a host invitation if staying with someone.

Proof of financial means: Recent bank statements, sponsorship letters, or proof of income sufficient to cover your expenses.

Travel insurance: Coverage for medical emergencies, valid for all Schengen Area countries.

Round-trip flight reservation or travel itinerary: A clear document showing your entry and exit plans.





Eligibility & Requirements

Additional Requirements for Exhibitors:

Official Invitation Letter from GITEX EUROPE:

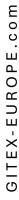
The official invitation letter must clearly state your participation in the event and its purpose.

How to Receive an Official Invitation Letter as an Exhibitor:

- You will receive login details for the Ezone portal via email from GITEX.
- Once logged in, you will need to complete the mandatory registration form with your information.
- After completing the registration, go to the visa section using the search bar, which will direct you to the visa form.
- Fill out the visa letter form.
- You will receive two visa invitation letters: one from our German partner, Berlin Partners, and another from our German office, KAOUN GmbH. These letters will either be sent to your email or made available for download on the Ezone portal.

Important Note:

Please note that the visa letters that we issue are only valid with the participation letter, which you can fill out and download on the Ezone under forms.







Eligibility & Requirements

Additional Requirements for Visitors:

Official Invitation Letter from GITEX EUROPE:

The official invitation letter must clearly state your participation in the event and its purpose.

How to Receive an Official Invitation Letter as an Exhibitor:

- Visit the GITEX EUROPE website and use the search bar to look for the visa section.
- A form will appear asking if you are an exhibitor or a visitor. Select "visitor" from the options.
- Complete the form with the required information.
- After submission, you will receive two visa invitation letters: one from our German partner, Berlin Partners, and another from our German office, KAOUN GmbH. These letters will be sent to your email address.

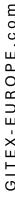
Important Note:

Please be aware that the visa invitation letters we provide are only valid if you also purchase a GITEX ticket. The consulate will require you to present the ticket along with the visa letters when applying for your visa.

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- 6 Do I need a Schengen Visa?
- 10 Business Visa Details
- 12 Eligibility and Requirements
- 18 Visa Application Process
- 30 Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- **37** Additional Resources and Contacts







GERMANY VISA APPLICATION REQUIREMENTS

One of the most important factors of the application process for a German visa is the **required documents.**

The German embassy or consulate handling your visa application will base their decision on whether to grant your visa based on the documents you submit. Please ensure that your document checklist is in order and that nothing is missing.

GERMANY VISA REQUIREMENTS

Below is a list of the documents required for a **Germany visa application**:

- Germany Visa Application Form.
- Valid Passport.
- Two identical Germany Visa Photos.
- Proof of Accommodation in Germany.
- Transportation / Round trip reservation or itinerary.
- Adequate Health Insurance Coverage.
- Proof of Financial Means.

Please note that these steps may not be required in the same order, this is different based on where you apply for your visa.





GERMANY VISA APPLICATION FORM

You should start your application procedure by fulfilling the German visa application form.

<u>Click here</u> to access the German visa application forms.

- If you are applying for a German short stay visa, you need a Schengen visa application form.
- Give detailed and accurate information about yourself and the purpose of your travel that complies with the information in the other required documents. Print the form and sign it at the end.

VALID PASSPORT

Your passport has to be valid for a minimum of 3 months before the due date in order to be eligible to apply for a visa for Germany. If your passport has expired, be prepared to not be able to travel. It should also fulfill the other passport requirements, as having one blank page in order to be able to affix visa sticker in it. Keep in mind that your passport will remain at the embassy throughout the time of your application processing.

TWO IDENTICAL GERMANY VISA PHOTOS

Two photos for your Germany visa application are mandatory. They must <u>fulfil all of the German visa</u> <u>photo requirements</u>, including being in the right size, color and face position.





PROOF OF ACCOMMODATION IN GERMANY

A document that shows you have a place where you will be staying **throughout the time you are in Germany**, must be presented to the visa officer. This document could be a **hotel booking**, a rental agreement, a letter of invitation by a host, or proof you own a house/apartment in Germany.

TRANSPORTATION / ROUND TRIP RESERVATION OR ITINERARY

A booked flight ticket, train ticket or a ticket of other means of transport should be submitted as a proof of the date you will enter and leave Germany and the transport you will use to reach there.

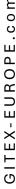
ADEQUATE HEALTH INSURANCE COVERAGE

A document, which shows you have purchased <u>travel insurance valid for Germany</u> and the rest of Schengen area, covering medical emergencies throughout the whole time you will be staying in Germany, is mandatory. If you intend to **stay longer** and have applied for a long-stay visa to Germany, you should check the German health insurance options.

PROOF OF FINANCIAL MEANS

According to the European Commission information, a foreign applicant applying for a German Visa must be able to attest **possessing €992/month** to the German Embassy or Consulate for the period of stay in German territory. This could be a bank statement, a letter of sponsorship by another person or a combination of both.

Keep in mind: An incomplete documentation file is one of the most common reasons for Germany visa denial.







GERMANY VISA REQUIRED DOCUMENTS BASED ON EMPLOYMENT STATUS

You need to submit additional documents depending on your employment status, as explained below:

EMPLOYED

If you are **employed**, you will have to submit the following documents:

- Employment contract. The document must state your position and the date you started working there.
- Current bank statement of the latest 6 months.
- Leave permission from the employer. The permission must state that the company permits you to take the annual leave during that period.
- Income Tax Return (ITR) form or Certificate of Income Tax deducted at the source of salary.

SELF-EMPLOYED

If you are self-employed, you will have to submit the following documents:

- A copy of your business license.
- Company bank statement for the latest 6 months.
- Income Tax Return (ITR).

STEP APPLY FOR YOUR VISA INVITATION LETTER FOR GITEX EUROPE 2025

The application is very straightforward. For Visitors you will receive your letters once you register for the event. For Exhibitors you can download the Visa **Invitation Letters from** the Exhibition Manual.



BERLIN PARTNER BERLIN BERLIN

NAME AS PER PASSPORT POSITION COMPANY COUNTRY

Berlin, December ___, 2024

LETTER OF INVITATION - EXHIBITOR of GITEX EUROPE 21 May to 23 May 2025 - Berlin, Germany

Dear Sir/Madam.

We look forward to welcoming you as an exhibitor at GITEX EUROPE. This letter of invitation has been issued following the confirmed participation of your company at the event. GITEX EUROPE, organized by KAOUN International GmbH, will be held under the patronage of the Senator of Economics and Mayor of Berlin, Mrs. Franziska Giffey, held at Messe Berlin GmbH and supported by Berlin's investment promotion agency, Berlin Partner for Business and Technology.

Event Details:

- Dates: 21 May to 23 May 2025 Berlin, Germany
- Event Timings: 10am 6pm
- Venue: GITEX EUROPE, Messe Berlin, Messedamm 22, 14055 Berlin, Germany

Thank you for confirming your details as provided below:

No.	Complete Name	Date of Birth	Passport No.	Explry Date	Nationality	Country of Residence	
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This letter has been issued upon your request without any liability on the part of KAOUN International GmbH, its affiliates, the event organizer, or any other entity associated with GITEX EUROPE. Please ensure that you are aware of the visa regulations that apply to you. If you require a business visa, we strongly recommend applying as soon as possible at the relevant German embassy. Additionally, please refer to our separate guidelines and ensure adherence to all applicable laws and regulations, including obtaining necessary permits and/or visas (as required) to attend and participate in GITEX Europe.

KAOUN International and/or its affiliates assume no responsibility or liability whatsoever for your visa application or its outcome.

Bedix Former für Wirtschoft.

Destudie Bank | 589 FT-Bid, DES/TDED B118 | IBAN DE71 1807 DBSR 8536 9687 CS





MESSE BERLIN

LETTER OF INVITATION - EXHIBITOR of GITEX EUROPE 21 May to 23 May 2025 - Berlin, Germany

Dear Sir/Madam,

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Event Detalls:

- Dates: 21 May to 23 May 2025 Berlin, Germany
- Event Timings: 10am 6pm
- Venue: Messe Berlin, Messedamm, 22, 14055 Berlin, Germany

Thank you for confirming your details as provided below:

No.	Complete Name	Date of Birth	Passport No.	Expiry Date	Nationality	Country of Residence
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This letter has been issued upon your request without any liability on the part of KAOUN International GmbH, its affiliates, the event organizer, or any other entity associated with GITEX EUROPE. Please ensure that you are aware of the visa regulations that apply to you. If you require a business visa, we strongly recommend applying as soon as possible at the relevant German embassy. Additionally, please refer to our separate guidelines and ensure adherence to all applicable laws and regulations, including obtaining necessary permits and/or visas (as required) to attend and participate in GITEX

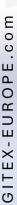
KAOUN International and/or its affiliates assume no responsibility or liability whatsoever for your visa application or its outcome.

Please note this event is open exclusively to trade professionals aged 18 and over. Students aged 16 to 18 are subject to organizer approval and must be accompanied by a faculty member.

We look forward to welcoming you to Berlin, Germany

APTUS 2260, GMBH C/O CORMORAN GMBH, AM ZIRKUS 2 10117 Berlin

P.O.Box: 10117 KAOUN-INT.COM





COMPLETE THE GERMAN VISA APPLICATION FORM

Before you begin the visa application process to Germany, you 180-day make sure that you have the correct visa form. There are two main types of German visa application forms:

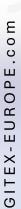
• A short-term visa form (visa C). This is the application form for a business visa that allows you to enter and visit Germany for as long as it's valid- 90 days in a 180-day period.

For either visa form, you must fill in your personal details and the required information online.

You can do this by using VIDEX, which is an online platform designed to make the application process easier for you and for the visa office.

Once you complete the online form, you will have to print it and sign it so you can take it with you when you go to the embassy or consulate.

Make sure you answer all the required questions and be as honest as you can.

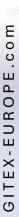




STFD GET YOUR DOCUMENTS READY

The online platform deletes your data if you don't work on the application for 10 minutes, so before you start make sure you have your documents ready & near you. Documents required are as follows:

- Passport.
- Travel schedule (flight number)
- German address
- Hotel reservation (if applicable)
- Letter of invitation (if applicable)
- Registration E-Ticket
- You can also download the PDF version of the visa forms and complete it in person.





STEP GET YOUR DOCUMENTS READY FOR YOUR VISA APPOINTMENT 04 AT CONSULATE OR EMBASSY

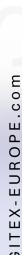
Get Your Documents Ready For Your Visa Appointment at Consulate or Embassy

After you have your printed application form, you will have to get your documents ready. Generally, you need to have the following documents:

- Visa application form.
- Your passport.
- Your visa pictures.
- Travel itinerary.
- Proof of financial means.
- Evidence of accommodation in Germany.
- Proof of purchased health insurance.

These are only the main requirements, for each visa type you need some specific documents such as work contract, school records, family certificate, and so on. See the full list of documents on Applying for a Schengen visa - European Commission

Some of your documents may require translation or an apostille stamp, so make sure you contact the nearest visa office in your country before you apply and ask how to prepare your documents.





MAKE AN APPOINTMENT AT AN EMBASSY/CONSULATE

Visa applications are processed by consulates, and sometimes embassies when a consulate is non-existent in a specific country. You must find the nearest consulate to you, embassy, or another official visa office that oversees issuing German visas for your country. You can look here for a visa representative authority.

Usually, you can book an appointment online depending on the German mission that is available in your country, but sometimes you may be required to go in person and make your appointment.

STEP 06

GO TO THE VISA INTERVIEW

Once your appointment for a German visa is confirmed, you have to attend your interview at the visa office. Make sure you arrive on time as your appointment will be canceled if you arrive even a few minutes later.

During the interview, you will be asked questions about your trip to Germany, why you want to travel, how much time you want to spend there, and do you plan on visiting other places. You may also be asked some questions about yourself- the entire interview should not last more than around 10 minutes.



PROVIDE YOUR BIOMETRIC INFORMATION

07

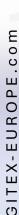
When you go to the embassy/consulate, you also must submit your biometric data. If you've already done this for previous German visas, you may not be required to do the same again. If it's your first trip, after your interview, an officer will scan your fingerprints.

STEP 08

PAY THE VISA APPLICATION FEE

In most cases, you will have to pay the visa fee before your interview. However, this requirement changes from country to country. In some countries, you must pay the visa fee online when you fill in the application form and then you must bring your receipt with you, while in other countries you may be required to pay the fee after your interview is over.

Nevertheless, when you visit the embassy/consulate for your interview your visa fee must be paid. The usual fee for a short-term visa is €90, but the cost is liable to change depending on what type of German visa you are applying for.





GETTING YOUR GERMAN VISA

Once your application has been completed, you must wait for 10 to 15 business days to get an answer on your visa application. If your application was successful, you can now travel to Germany with your visa and attend GITEX Europe 2025.

In case your visa is rejected, in the rejection letter you will get detailed information about why your visa was rejected and how you can appeal the decision- usually, you have one month to appeal at the local mission where you initially applied for the visa.

4	Introducing the Visa Application Process
6	Do I need a Schengen Visa?
10	Business Visa Details
12	Eligibility and Requirements
18	Visa Application Process
30	Special Considerations
32	GITEX EUROPE Visa Concierge Service – One Vasco
35	Important Notes on GITEX EUROPE Assistance
37	Additional Resources and Contacts

GITEX
EUROPE

Berlin





SPECIAL CONSIDERATIONS

• High-Demand Periods:

Embassies experience high volumes of applications before major events like GITEX Europe. Apply at least 6-8 weeks in advance.

Peak Travel Seasons:

Consider school holidays and public holidays in your country and Germany when planning your visa application.

Handling Rejections or Delays:

In case of a visa rejection, request a detailed explanation and consider reapplying with additional supporting documents.

• Country-Specific Requirements:

Some countries may require additional documents such as a no-objection certificate or previous travel history. Check specific guidelines for your country.

Follow Application Instructions Precisely

Adhere to the guidelines provided by the German embassy or consulate, including form completion, submission procedures, and appointment requirements.

Provide Supporting Evidence Where Necessary

Strengthen your application with additional documents, such as proof of ties to your country of residence, to demonstrate your intent to return after the event.

Agency Support

Consider using a concierge service if you have never applied for a business visa and need guidance. (Refer to OneVasco Details)

- 4 Introducing the Visa Application Process
- 6 Do I need a Schengen Visa?
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- 18 Visa Application Process
- **30** Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- **37** Additional Resources and Contacts



ONE VASCO VISA CONCEIRGE SERVICE



One Vasco is a concierge service offered by VFS Global to assist you with preparing your documents. You can access the service at https://www.onevasco.com/events/gitex/germany/.

The service requires a fee of 50 USD.

They will help you with the preparation of your paperwork and guide you through each step of the process. However, please note that One Vasco cannot expedite your appointment at the consulate or embassy. You will still need to contact the respective embassy directly to inquire about appointment availability and other related details.

What ONE VASCO Can Do:

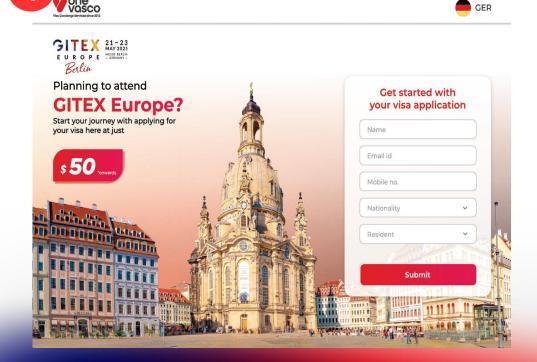
- 1. Personalized Visa Assistance:
 - Guide you through the application process based on your nationality and country of residence.
 - Provide detailed information about the specific visa type required for GITEX Europe.
- 2. Document Review and Support:
 - Assist in reviewing and filling your visa application and supporting documents to ensure completeness and compliance.
 - Help in preparing key documents like travel itineraries, when required.
- 3. General Travel Advisory:
 - Offer additional support, such as travel tips and requirements for smooth entry into Germany and the Schengen Area.

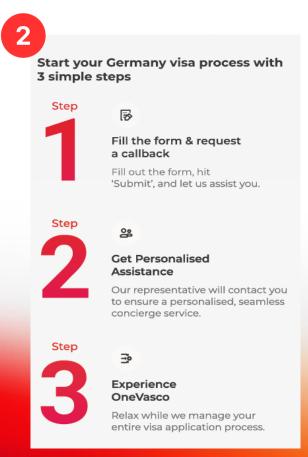
What ONE VASCO Cannot Do:

- Secure Appointments with Consulates or Embassies
- Guarantee visa approval, as decisions rest solely with the German consulates and embassies.
- Act as a financial guarantor or provide personal documents like bank statements or passports.
- Expedite processing times beyond the standard timeframe set by immigration authorities
- For any queries relating to One Vasco Visa Services, please contact the team on: gitex.germany@onevasco.com

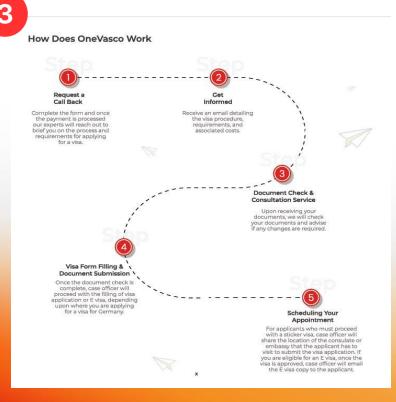












- 4 Introducing the Visa Application Process
- 6 Do I need a Schengen Visa?
- 10 Business Visa Details
- 12 Eligibility and Requirements
- 18 Visa Application Process
- **30** Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- 37 Additional Resources and Contacts



IMPORTANT INFORMATION REGARDING GITEX EUROPE VISA ASSISTANCE

- Act as a Legal Representative: GITEX EUROPE cannot represent applicants or communicate directly with embassies or consulates on their behalf.
- Pay Visa Fees: GITEX EUROPE will not cover visa application fees or any associated costs.
- Submit Applications on Your Behalf: GITEX Europe cannot physically submit visa applications or related documents for applicants.
- Provide Legal Advice: GITEX EUROPE cannot provide legal advice or interpret immigration laws for applicants.
- Influence Processing Times: GITEX EUROPE cannot expedite or influence the processing times of visa applications.
- Arrange Appointments: GITEX EUROPE cannot schedule visa application appointments for applicants.
- Provide Personal Documents: GITEX EUROPE cannot provide any personal documentation required for your application, such as passports, financial proof, or other personal details.
- Correct Errors in Your Application: GITEX EUROPE is not responsible for identifying or correcting errors in your visa application.
- Handle Appeals for Rejected Applications: GITEX EUROPE cannot assist with appeals or disputes for rejected visa applications.
- Provide Comprehensive Travel Assistance: GITEX EUROPE does not arrange travel insurance, flights, or accommodation required for visa submissions.
- Serve as a Host Guarantee: GITEX EUROPE cannot act as a financial guarantor or provide assurances required for certain visa types.
- Extend Deadlines: GITEX EUROPE cannot alter visa submission deadlines or requirements set by immigration authorities.
- Negotiate Terms with Authorities: GITEX EUROPE cannot intervene to change the visa policies or criteria established by the German government.

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- 6 Do I need a Schengen Visa?
- 10 Business Visa Details
- 12 Eligibility and Requirements
- 18 Visa Application Process
- **30** Special Considerations
- 32 GITEX EUROPE Visa Concierge Service One Vasco
- 35 Important Notes on GITEX EUROPE Assistance
- 37 Additional Resources and Contacts



ADDITIONAL RECOURSES & CONTACTS

For additional assistance, please refer to the government websites listed below, where you can find more information to help you gather the necessary documents on time.

Foreign Office Germany: Visa für Deutschland - Auswärtiges Amt

Websites of the German entities abroad: https://www.auswaertiges-amt.de/de/reiseundsicherheit/deutsche-auslandsvertretungen/03-webseitenav

German Chambers of Commerce Abroad: The German Chambers of Commerce Abroad

Foreign Office Germany to find the right consulate: https://konsulatfinder.diplo.de/

European Commission: Applying for a Schengen visa - European Commission



EVENT INFORMATION & LOCATION

DATES:

Wednesday 21 May – Friday 23 May 2025

TIMINGS:

9am – 6pm daily

LOCATION:



Messe Berlin Messedamm 22, 14055 Berlin, Germany

ACCESS POLICY:

Open to Trade Professionals Students over 16 years need to be accompanied by faculty member